

Meeting Agenda - Minutes Worksheet

Team Name: Mendon Upton Multi-Board
 Meeting Number: 2012/13-09
 Date, Time, Location: Wednesday, 29 May 2013 // 7:00pm // Nipmuc Regional HS, 3rd Floor, PDC Room, 90 Pleasant Street, Upton, MA
 Meeting Purpose: General Business
 Facilitator: Ken Picard
 Attendees: **Mendon BoS, Upton BoS**; Ken Picard, Jim Brochu, Bob Fleming; **Mendon-Upton RSC**; Leigh Martin, Phil DeZutter, Chris Russo, Joe Maruszczak; **BVT RSC, Mendon FinCom**; Willem Angenent; **Upton FinCom**; Joan Shanahan, Jon Graves
 Minutes Approved: **Approved; Thursday, 13 June 2013**

Agenda Item / Topic	Presenter	Discussion / Conclusion	Action / Responsibility
Call Meeting to Order / Review the Agenda	Facilitator	The meeting was called to order at 7:06pm. The meeting agenda was reviewed.	
Approval of Previous Meeting Minutes	Facilitator	A motion was made to approve the minutes from meeting #08 Thursday, 18 April 2013. The motion was seconded. The motion was voted and was approved.	Ken will submit the minutes to the Town Clerks for the public record.
Local Educational Funding	Representative Jay Kaufman	Representative Kaufman was sent an invitation to speak to the task force about tax code reform with respect to local educational funding. Representative Kaufman did not respond to the request. Exhibit 2013-09A, Invitation letter to Rep Kaufman	No needed action at this time.

Mission Statement

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Local Share of Education Funding	J. Maruszczak	<p>Joe updates the team about the State formula for determining the local share of the RSD revenue budget with respect to the target of 59% from local receipts. Joe provided a handout for the team to review and use as a guide.</p> <p>The State is adjusting the Chapter 70 aid incrementally over time for the communities to meet the 59% contribution target.</p> <p>Joe thought a better measure of value is comparing the percent of foundation budget with level of service provided. Joe feels we are getting good value at our current spending. With strategic planning, Joe is optimistic that we will increase our value with minimal increase in spending.</p> <p>The foundation budget is the Commonwealth’s calculation of “adequate” spending level for a district. The RSD is currently at 108% of budget, the State average is 116%.</p> <p>Exhibit 2013-9B, Chapter 70: Three basic Steps</p>	No needed action at this time.
Self Evaluation	Facilitator	<p>The team performed a post action review of the current year’s action plan. The team discussed the four action items and if any positive outcomes resulted from the action plan. Three focus areas had some movement (Resource Management, Collaboration with State Representation, Shared Opportunities) one focus area had no movement (Communication with the Public).</p> <ol style="list-style-type: none"> 1. The towns and the RSD shared information with respect to capital needs and will continue to have dialog. 2. The task force met with the local state representation and learned there is a low probability of change coming from the state. 3. The towns started some dialog about shared opportunities and pledged to continue to work together. 4. The task force did not provide any effort on communication with the public. <p>It was recommended that only area of focus be developed next year and the entire task force participate.</p> <p>Exhibit 2013-09C, Action Plan CY2012-2013</p>	At a future meeting the task force will develop a action plan

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Moving Forward	Facilitator	Ken stated is desire to step down has chair to the task force.	Elect a new chair and vice chair at the next scheduled meeting.
Other Topics Not Reasonably Anticipated	Facilitator	<p>Joe provided an overview of the development and content of the RSD Strategic Plan 2013-2018.</p> <p>Ken requested that names and email addresses of newly elected and appointed members of the task force be forwarded to him for the distribution email list.</p>	Update email distribution list with new members.
<p>Next Meeting Look Ahead</p> <ul style="list-style-type: none"> • Location • Date & Time • Topics 	Facilitator	<p>The next meeting will be held in the PDC of the Nipmuc High School.</p> <ul style="list-style-type: none"> • Nipmuc HS, 3rd floor, PDC, 100 Pleasant Street, Upton, MA • Thursday, 13 June 2013 at 7:00PM • Topics: <ul style="list-style-type: none"> ➤ Reorganization ➤ Next year's action plan 	
Adjourn the Meeting	Facilitator	Meeting was adjourned at 8:00PM	

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